

APPLICATION FORM

Please note: if you have a CV which describes your career in detail, please attach a copy once you have fully completed the application form

Position applied for: _____

How did you hear about this vacancy? _____

Personal information

Surname: _____ **Mr / Mrs / Miss** **Forenames:** _____

Address: _____ **Home Tel No:** _____
 _____ **Mobile:** _____
 _____ **Email:** _____

If you are not a British or EEC national do you hold a valid work permit?

Work permit no: _____ **Date of issue:** _____

Do you have a current form of photographic identity? **Passport** **Driving Licence**

National Insurance No: _____

Do hold a current full **UK driving licence**? **Yes** **No** Manual Automatic

Do you own a car? _____ Endorsements? _____

Do you hold an **LGV licence**? **Yes** **No** if yes- Class: _____

Do you hold a driver **certificate of professional competence (CPC)**? **Yes** **No**

Do you hold a **forklift licence**? **Yes** **No** Date issued: _____

Type of licence: _____ Reach truck Counterbalance

Under current UK security regulations we are required to undertake a **DBS** (Disclosure Barring Service) check on all applicants. If you have been overseas for a period of 6 months or more at a time, we will need to obtain an overseas Criminal record check from the country you resided in.

Have you been convicted of a criminal offence other than a spent conviction under the rehabilitation of offenders act 1974?

Yes **No**

If **yes**, please provide full details: _____

HEALTH: (as part of your recruitment process you will be required to attend a medical after an offer of employment is made)

✔ Do you suffer from any medical condition which may prevent you from undertaking the job you are applying for?

Yes **No**

if yes, please give details: _____

✔ Do you have normal colour vision (as required by airport regulations)? **Yes** **No**

Leisure activities

Please give details of any social activities or positions of responsibility you hold which are not directly related with your employment

Additional relevant information

Please provide details of any other information you think would be of interest to us in considering your application:

EMPLOYMENT APPLICATION FORM – SUPPLEMENTARY SHEET

UNEMPLOYMENT/INCOME SUPPORT

Please complete the following section if you included periods of unemployment/claiming benefits under employment history

I hereby give permission for the Employment Service/Social Security Department to confirm the details of any periods of unemployment/income support to dnata Ltd in line with their security regulations.

Signed: _____ **Date:** ____ / ____ / ____

Name (Please Print): _____

National Insurance No:

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Name & Address of Benefit Office:

I hereby give permission to contact previous employers/educational establishments/government agencies/personal referees for verification of the information.

****Note: we will not contact present employer without your permission***

I can confirm that I have no criminal convictions other than any treated as spent under the provisions of the Rehabilitation of Offenders legislation and those disclosed on the form.

The information I have provided in this application is complete and accurate and I understand that should I be made an offer of employment, any misrepresentation of the facts is a ground for refusal of employment or disciplinary proceedings (and, in appropriate cases, criminal charges).

I hereby give permission for dnata Limited and/or third party to contact the UK Government for verification of information for an enhanced background check, also known as an Accreditation Check, in order to obtain Airside passes at UK airports.

In the case of persons to be deployed on an activity listed under Schedule 11-3 SCD 2019 Part C, I understand that the CAA or its agents will carry out a CTC and that deployment on any such activities is conditional on the satisfactory result of such a check.

I confirm that I have received and read dnata Limited's privacy notice for job applicants which provides details of the data handling processes operated by dnata Limited in connection with this job application and the personal data that I am providing to dnata Limited.

SIGNATURE: _____ **DATE:** _____